

BUDGET AND PERFORMANCE PANEL

Sustainable Procurement Policy 30th March 2010

Report of Procurement Manager

PURPOSE OF REPORT

To report on the Sustainable Procurement Policy and the sustainable benefits of procurement decisions, in accordance with the principle of best value.

This report is public

RECOMMENDATIONS

That Budget and Performance Panel note the report.

1. Introduction

The Sustainable Procurement Policy was approved in April 2007 and updated in September 2007. As an introduction to Sustainable Procurement Officers were invited to attend a training event hosted by Envirolink.

2. Details

2.1 Summary of recent contracts let by Officers.

Listed in the table are contracts that have been let by the authority within the last 12 months. There has been a mixture of lowest price and Most Economically Advantageous Tenders (MEAT).

	Tender	Collaboration	MEAT	Lowest Price	Sustainability
1	Provision of Consultant Services	✓	✓	×	×
2	Gas Servicing Partnership	×	✓	×	✓
3	Emergency Call Centre	✓	×	✓	×
4	Supply of Kitchen Food Waste Containers and Kerbside Food Waste Containers (2)	✓	✓	×	✓
5	Electrical Inspections 2009/10 Branksome, Westgate and Trumacar/ Heysham estates.	×	×	✓	×
6	Renewal of Kitchen and Bathrooms Ridge Estate	×	×	✓	×
7	Procurement of a Partner for the Delivery of the 5-year Council Housing Capital Program	×	✓	×	✓
8	External Refurbishment Program 2009/10 Kingsway Estate	×	✓	×	✓
9	Re-Roofing work – Vale Estate Phase 2	×	✓	×	×
10	Warton Grange Farm Flood Alleviation Scheme	×	×	✓	×

1 Provision of Consultant Services

Consultants chosen to participate in this procurement process were invited from the NWDA's Tourism Strategy and Policy Framework Panel. The tenderers are expected to comply with the terms and conditions contained within the NWDA Framework Agreement. As panelists have been assessed on generic subjects before being appointed to the framework the Officer assessed the submissions on criteria specifically related to the service to be provided.

2 Gas Servicing Partnership

The selection criteria for this contract was based wholly on quality and included a section on Sustainability, each tenderer was measured on the following:

- What proposals are there to support sustainable communities?
- What community initiatives are proposed?
- What arrangements are in place for the management of waste?
- Are any other proposals included in connection with environmental sustainability?

3 Emergency Call Centre

This contract was determined using the NHS PASA Framework Agreement panel followed by a mini tender competition based exclusively on price.

4 Supply of Kitchen Food Waste Containers and Kerbside Food Waste Containers

This contract was let on behalf of members of the Lancashire Waste Partnership, the selection criteria was formulated by a panel from the Partnership and included:

- Sustainability and closed loop process
- Recycle content – the winning tender had 100% recycled content.

5 Electrical Inspections 2009/10 Branksome, Westgate and Trumacar/Heysham estates

Contractors for this work were selected from Constructionline - the Council's preferred method for selecting contractors and consultants to be invited to tender. The works were then evaluated on price only.

6 Renewal of Kitchen and Bathrooms Ridge Estate

The weighting for this contract was 70/30 for price/quality, this weighting favors the lowest priced submission where there is a significant difference in price but an equal standing for quality. In this instance the selected contractor was very competitively priced and had a good quality submission. The Responsible Spending Officer has selected criteria that focus's on the impact of the contractor on the tenant.

7 Procurement of a Partner for the Delivery of the 5-year Council Housing Capital Program

The selection criteria for this contract included a section on Sustainability and each tenderer was measured on the following:

- What proposals are there to support sustainable communities?
- What community initiatives are proposed?
- What arrangements are in place for the management of waste?
- Are any other proposals included in connection with environmental sustainability

8 External Refurbishment Program 2009/10 Kingsway Estate

A local contractor won this tender on the strength of their tender submission. They employ local people, use local suppliers as much as possible and are highly committed with regard to site waste management. They are also very committed to Egan principles such as deployment of off-site materials which not only reduces waste but also limits the amount of time spent on-site which has positive effects with regards both Health and Safety and limits inconvenience to the tenants. On this project doors have been recycled which would otherwise have been disposed off.

9 Re-Roofing work – Vale Estate Phase 2

The weighting for this contract was 70/30 for price/quality, this weighting favors the lowest priced submission where there is a significant difference in price but an equal standing for quality. The Responsible Spending Officer has selected criteria that focus's on the impact of the contractor on the tenant.

10 Warton Grange Farm Flood Alleviation Scheme

Contractors for this work were selected from Constructionline-the Council's preferred method for selecting contractors and consultants to be invited to tender. The works were then evaluated on price only.

3. Constructionline

Constructionline is the UK's register of local and national construction and construction-related suppliers pre-qualified to work for public and private sector buyers. It is owned by the Department for Business, Innovation & Skills (formerly the DTI) and supported by the Office of Government Commerce and the Department of Communities and Local Government. Its aim is to provide efficiency savings to public and private sector procurers and the construction industry as a whole by streamlining procurement procedures. To be registered with Constructionline the supplier completes a pre qualification questionnaire. One of the elements within the questionnaire is Environmental. The questionnaire has been developed in conjunction with Constructing Excellence, who have fully endorsed the content. The information provided is assessed to the standards that have been provided by CE.

4. Climate Change Working Group

As part of the work carried out by the climate change working group the revised Procurement Strategy highlighted the Sustainable Procurement Policy, this is intended to emphasis the need for officers to use sustainable criteria when establishing specifications and selection criteria. Other activities to underpin the Policy are:

Training

The European Commission has developed a Green Public Procurement (GPP) Training Toolkit. The toolkit is divided into three modules and an additional introduction which sets the scene. It is proposed that the last two modules together with the introduction could be delivered to officers.

Sustainable Criteria

It would be very difficult to develop sustainable criteria which would suit all contracts. Regulations provide that a criteria for the award of a contract must link back specifically to the actual item or service that is to be delivered. The EU have issued some guidance and this will be distributed to officers and posted on the intranet.

Conclusion

The procurement discipline together with sustainable procurement within the authority and within local and central government is still evolving but, with the introduction of the Climate change working group it is hoped that officers involved in the Commissioning and Procurement process will increase their knowledge and subsequently include sustainability within their contract documentation and evaluation criteria.

BACKGROUND PAPERS Sustainable Procurement Strategy	Contact Officer: Helen McMahon Telephone: 01524 582122 E-mail: hcmahon@lancaster.gov.uk Ref:
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